Summary of WSO Policies & Projects in Development

Last Updated: September 10, 2025

✅ Policies Completed (Aug. 2024 - 2025)

#	Policy	Approval
1	Cost Allocation Policy	Board Motion 2025_06_01
2	Audit Policy	Board Motion 2024-08-07
3	Overall Compensation Policy	Board Motion 2024-11-04
4	Board Meeting Recording Policy	Board Motion 2024-12-01

⌛ Policies Pending

#	Policy	Approval	Status	Next Steps
1	Meeting Listings	Conference	Fellowship feedback needed	Exploring input process
4	Health & Safety in WSO Service	Board	Safety complete; Health to be assessed	Add to OPPM & Service Norms Document
5	Diversity	Board & Conference	For Board, staff, and committees	TBD
6	Copyright and Permission to Use	Board	In process	Publishing Chair working with Publ. & Literature Committees on these policies.
7	Regions Policy	Conference	Pending	Board to start obtaining feedback from regions/ intergroups in 2025
8	Accessibility Policy	Board &/or Conference	TBD	TBD

✅ Projects Completed (Aug. 2024 - 2025)

#	Project
2	Fishbowl Inventory Management System (2024)
3	Migrated Accounting System: QuickBooks Desktop → QuickBooks Online (2025)
4	Donor Management Software Platform (2025)
5	Launch of new AdultChildren website (2025)
6	Translation Management System (2025)
7	History Project on Trends to inform the development of service structures (2025)

🔄 Projects In Process

#	Project	Description / Status	Next Steps
1	New WSO website (blue)	Update for easier usage - pending initial discussions on layout & design	Discussions to start Oct. 2025
2	Standardization of Processes and Procedures	Continuous improvement reviews by Office, Committees & Board	Ongoing
3	Airtable Automation System	14 systems live (e.g., ABC Registration, Copyright Forms, NDA, Translation Licenses); 7 in process; 3 to start.	Continue automation rollout
4	Long-Term Strategic Planning	Strategic sessions ongoing with Board & General Manager	Info in 2025 ABC Board Report
5	Service Academy	Centralized learning center for WSO volunteers	To be determined
6	Board–Committee Chairs Forum	Collaboration forum between trustees and chairs	Working on updating the committee section in OPPM
7	OPPM Updating	Updating WSO Policies & Procedures	Continue in 2025
8	Literature Committee Assessment	Conducting a comprehensive review of the existing Literature committee procedures and writing projects	Continue in 2025
10	WSO Communication	Cross-platform content strategy team assembled; developed a proposal to relaunch ComLine and the Traveler.	Implement proposal following board approval.
12	Anniversary Celebrations	Planning celebration of anniversary events, including BRB's 20th (2026), YWB 20th (2027), and ACA's 50th Birthday (2028)	Planning meetings in process
13	Review of Bylaws and Articles of Incorporation	To ensure legal compliance and that documents are up-to-date	Initial planning
14	IT Projects as follow-up to audit report(s).	Include implementing cybersecurity breach detection sensors and controls over perimeter and network security	IT looking to implement 3rd/4th quarter of 2025.
15	ACA Literature on tablets in Prisons	Board approved costs for making ACA literature available on the Edovo tablet platform that serves over 1,250 prisons in the US, providing access to over 1 million incarcerated persons.	Staff are working with H&I committee to determine the literature to upload.
16	Translation Management System	Implementing a cloud-based platform to centralize, automate, and streamline translation workflows for ACA literature.	Training and implementation.
17	Fellowship Group Vote Process	To create/document the process for conducting a Fellowship Group Vote (FGV) as part of the implementation of motion ABC_2024_06- see: 2024 Book	Initial process approved by delegates at Dec. 2024 QDM. Implementation of

		of Motions	first FGV in process - see: Fellowship Group Voting webpage