

ACA WSO Board Ratifications

Part 1 - Board Role, Nominating Process, & Board Qualifications

Part 2 - 30 minutes Board Panel Discussion

Part 3 - 15 minutes Delegate Q & A with the Trustees

OPPM - Operating Policy and Procedure Manual

OPPM Section II and Appendix 4

Facts about our ACA Board of Trustees.

- ACA is registered as a non-profit corporation and has a specific legal status.
- A minimum of 3 Trustees is required to exist as a non-profit.
- May have up to 20 Trustees.
- A fiduciary duty is the highest standard of care in law.
 - Meeting the legal requirements of a Non-profit
 - Conducting ACA's business
 - Protecting ACA's assets
- Unpaid volunteers.

-Trustees must be ratified yearly.

-Trustees serve 2 year terms - up to 3 terms.

-Our Trustees volunteer from 8 - 20+ hours per week.

- Decisions are made using a group conscience & the principles of our ACA Steps, Traditions, and Concepts of Service.

NomCom vets and nominates qualified Board candidates to the Board of Trustees.

How?

- Search for Board candidates
- Advertise monthly for Board & NomCom openings.

*****Need to add 2-5 Trustees yearly to replace Trustees that rotate off of service.**

- We receive applications.
*****All members must apply to be considered.**
- Interview candidates and their references
- Nominate qualified candidates to the Board.

Part I. Qualifications & Time Commitment

The following are the desired qualifications that Board candidates should meet before being considered for the position of Trustee (OPPM, Section II, L). This applies to both At Large and Regional candidates:

Abbreviated Trustee Qualifications:

- 1. At least 5 yrs of attendance at ACA meetings.**
- 2. One or more years of active service on a WSO Committee**
- 3. Attendance on at least 2 of the 4 yearly WSO Board Meetings with the Fellowship .**
- 4. Working knowledge of ACA's Steps, Traditions, Concepts of Service & grounded in the group conscience process.**

- 5. May not hold a similar position in another 12-step fellowship.**
- 6. Demonstrated skill working in a group and completing projects.**
- 7. Ability to donate substantial time**
- 8. Willingness to abide by and sign:**
 - the WSO Commitment to Service**
 - WSO Conflict of Interest Policy**
 - Non-Disclosure Agreement (NDA).**
- 9. Agree to protect confidential information during Trustee service and after leaving the Board.**

10. Demonstrated emotional sobriety and effectiveness during conflict & honoring minority opinions.

11. Strong organizational and communication skills.

We can make exceptions for some of these.

*******But, there is never an exception for a lack of emotional sobriety or being grounded in the ACA steps, Traditions, or Concepts.**

NomCom members have the same qualifications.

Our vetting process is almost identical to the Board's.

******Currently, we have one opening.******

Everything shared here is on the NomCom webpage.

<https://acawso.org/nominating-committee/>

SECTION 3 Q & A with Delegate's Questions

- **Q & A needs to be emotionally safe for everyone listening.**
- **Using the same safety protocols as the last 2 ABC's.**
- **For the life of our program, it is important that this ratification process does not keep anyone from considering Board service now or in the future.**

Ground rules:

- 1. Denise will facilitate the 15 minute Q & A.**
- 2. Trustees have 1 minute to Answer**

Ground Rules Continued:

3. All Questions will be submitted in writing to Erin D. in chat.

- neutral and businesslike
- designed to elicit information
- Non-English Speakers: please send question translated. If you are unable to, we will translate for you.
- **If a question may violate the stated ground rules or Traditions, we may refer the question to the parliamentarian before being considered.

4. 11 opportunities for Delegates to ask the Board questions since the last ABC.

- Prioritizing the questions of newer delegates & those who've had few times to shares today.

EXAMPLES:

1st time Delegate, 0 times: Name of Trustee: Write your question.

2nd year Delegate, 1 time: Name of Trustee: Write your question.

2 times: Name of Trustee: Write your question.

5. Send questions directly to Erin D. in Chat during the Panel discussion.

- Erin will order the questions and will forward them to me to ask.**

Section 2: Board Panel

All of our Trustees were vetted and meet the qualifications.

Each has a Board Service Biography (Board Bio):

- When they started ACA,**
- their ACA service work,**
- training and work experience,**
- and a paragraph about them.**

Service Biographies can be found in 3 places:

- the Agenda under Board Ratification,**
- In Committee Reports: Linked to the NomCom Committee Reports,**
- NomCom webpage.**

Our 9 Trustees have:

- 138 years in ACA Recovery**
- 72 yrs in Inter Groups**
- 3 yrs in Regions**
- 67 yrs in WSO Committees**
- 17.5 yrs on the Board.**