Sample Voting Packet for Fellowship Group Voting

This packet is intended to help groups conduct a group conscience for Fellowship Group Voting (FGV) It includes a preview of the webpage used for voting as well, a checklist for conducting a group conscience, and a place to take notes.

Preview of Voting Page.....2
Checklist for Groups to Conduct a Group Conscience for Fellowship Voting.....3

Preview of Voting Page

Note: Groups must use the unique link sent to the group's contacts to cast their vote

* **Motion:** To approve the proposed changes to the current Concept II (Two):

Current Concept II (Two):" Authority for the active maintenance of our world services is hereby delegated to the actual voice, the effective conscience for our whole fellowship."

To:

New Concept II (Two): "ACA groups delegate to the World Service Conference the authority to act as their effective voice and conscience, and to represent the fellowship in world service matters"

- ○ Yes
- ○ No
- ○ Abstain

We encourage you to please share with us why your group decided to vote this way. (optional)

0 / 1000

If your group did not have unanimous agreement, you can enter the reasoning of those who had a "minority opinion". (optional)

0 / 1000

Submit

Where can I find my group's Unique Voting Link?

All group contacts received an email from no-reply@adultchildren.org with their group's unique voting links. Emails are sent to group contacts at the beginning of each month during the voting period: August, September, October, November, December If you are having trouble locating your email, please look in promotions, all mail, and spam folders. You can also contact fgv@acawso.org for additional questions.

Look for a table towards the end of the email that looks like the following:

You are a contact for the group listed below. The table below contain your WSO group number(s) and corresponding unique voting link(s). Voting links are unique to each group and can be used to update the group's responses until the close of voting on December 3, 2026.

WSO Group Number	Unique Voting Link

An example of the latest letter sent to group conctacts (generic without group numbers or voting links) can be found at https://adultchildren.org/fellowship-group-voting-letter/

Checklist for Groups to Conduct a Group Conscience for Fellowship Voting

This checklist is designed to guide ACA groups through the process of conducting a Group Conscience for Fellowship Voting (FGV). It is based on a video that demonstrates how to take a group conscience and vote, following ACA principles and The Traditions. Please be sure to share this document with your group to help members work in cooperation and unity. Consider keeping a record of your proceedings for your group archives.

Introduction

- ☐ Open the meeting with the Serenity Prayer.
- ☐ Suggested Readings:
  - ☐ Tradition One: Our common welfare should come first; personal recovery depends on ACA unity.
  - ☐ Meditation: Higher Power. I am your trusted servant seeking to support my ACA group and its primary purpose. Please remind me that the life of my program and my own recovery depends upon my willingness to put the group's welfare above my own will. Help me recognize unity.
  - ☐ Tradition Two: For our group purpose there is but one ultimate authority – a loving God as expressed in our group conscience. Our leaders are but trusted servants; they do not govern.
  - ☐ Meditation: Higher Power. I understand that you make your voice heard in a group conscience. I ask you to remind me that the life of my program and, therefore, my own recovery depends upon my willingness to put the group's welfare above my own will. Where I disagree with the common view of my fellows in service, allow me to state my case honestly and respectfully. Allow me to listen to and consider the views of others. May I state my view and support all group decisions, including the ones I might disagree with. Your will, not mine, be done.
  - ☐ Concept I: The final responsibility and the ultimate authority for ACA World Services should always reside in the collective conscience of our whole fellowship.
- ☐ Explain the purpose of the meeting: to form the group conscience and decide how to vote on the current Fellowship issue.
- ☐ Clarify that the decision-making process is spiritual, cooperative, and guided by a loving Higher Power.

Procedural Options

- ☐ Determine whether the group will use simple majority or substantial unanimity (2/3 or 66.7%) for decision-making. The group also determines if the chair of the meeting can have a voice and vote; the chair needs to ensure they are not influencing the group and could be the last share.
    - ☐ Someone makes a motion about one of the choices and the chair asks for a second to that motion.
    - ☐ Have a group discussion where members can speak in favor of or against the motion.
    - ☐ Take the vote on which decision-making method to use. Count and record the votes for, against, and abstentions.
    - ☐ Invite anyone who voted in the minority to give a minority opinion(s) after the initial vote if they wish. Allow up to two members from the minority to share briefly. When asking for minority opinions, the chair might ask them to share something that hasn't already been said that they would like others to consider.
    - ☐ Ask if anyone would like to change their vote, based on having heard the minority opinion. If so, take a revote. No additional minority opinion is heard after a revote.
- ☐ Decide on time limits for member sharing (for example, two minutes per share) to allow everyone an opportunity to speak before anyone shares a second time.
- ☐ Select a timekeeper to gently remind members when their time is complete.

Discussion

- ☐ Proceed to discussion of the Fellowship Voting issue (motion).
    - ☐ Members share in turn, guided by the principles of neutrality, open-mindedness, inclusion, and service.
    - ☐ Ensure everyone who wishes to share has spoken once before any member shares again.

Voting

- ☐ When discussion is complete, take the group vote on the Fellowship issue (Yes, No, or Abstain). Record all votes clearly.
- ☐ Invite minority opinions, as explained earlier (only those who voted in the minority may share).

- [ ] If any member wishes to change their vote after hearing the minority opinion, conduct a revote.
- [ ] Confirm and record the final decision of the group conscience.
- [ ] Designate one Trusted Servant to input the group's vote and comments into the WSO voting system.

Closing and Reporting

- [ ] Close the meeting with a Tradition Meditation or prayer, thanking all members for their service and participation.
- [ ] Celebrate unity and gratitude for the respectful process of forming a group conscience.

Notes (eg. group's reasoning, opinion of the minority, space to tally votes):